

BOARD POLICY LETTER

26 JANUARY 1972R

ISSUE V

Remimeo REVISED & REISSUED 11 OCTOBER 1974 AS BPL  
SCN Orgs CANCELS  
Academies HCO POLICY LETTER OF 26 JANUARY 1972  
Level 1 ISSUE V  
Students SAME TITLE

SCIENTOLOGY LEVEL I STANDARD

ACADEMY CHECKSHEET

(HTS) Hubbard Trained Scientologist

THIS COURSE CONTAINS KNOWLEDGE VITAL TO SUCCESSFUL LIVING.

PREREQUISITE: Provisional Class 0. (The student must also have completed Word Clearing Method No. 1 with all words taken to FN, and have done the Applied Scholastics Basic Study Manual (unless the student has already done a non-superliterate Student Hat or PRD and N1 with each word fully cleared to FN).

ORGANIZATION: \_\_\_\_\_

STUDENT'S NAME: \_\_\_\_\_ POST: \_\_\_\_\_

DATE STARTED: \_\_\_\_\_ DATE COMPLETED: \_\_\_\_\_

This checksheet contains the vital survival knowledge of Scientology (R) Level One technology.

REQUIREMENTS:

Full Study Tech is to be used throughout this course. Standard classroom Word Clearing Methods are required. The course is done fast flow per HCO PL 31 Aug 74 Issue II Fast Flow Training Reinstated.

CERTIFICATE:

Completion of this checksheet entitles you to a "Provisional Hubbard Trained Scientologist Certificate".

A Provisional Certificate is only valid for one year at which time it must be validated.

When you have completed through to Class IV training you should Intern in this Organization under the professional guidance of our Technical Experts. When you can then apply the processes of this level flublessly, you will be awarded your full permanent Hubbard Trained Scientologist Certificate.

For Classification, a minimum of completing one person on the Expanded Grade is required. This is best done on a 3 way Co-Audit where student A audits student B who audits student C who audits student A.

Study the data in checksheet order. Do not go past a word you do not understand. Use a dictionary and for Scientology terms use a Scientology dictionary and refer to the Symbols and Definitions list (HCOB 23 Aug 65 - Abbreviations and Symbols of Dianetics (R) and Scientology.

\* = 100% knowledge and understanding and ability to apply.

Not starred = read and/or listened to the data and understanding of.

A demonstration of any of the materials may be requested.

The checksheet is one time through materials and practical.

Academy Zero Checksheet has been done.

	A t t e s t	R e t r e a d	R e t r a i n
<b>A. <u>ORIENTATION SECTION</u></b>			
* HCO PL 15 Jun 70 Keeping Scientology Working	_____	_____	_____
* HCO PL 17 Jun 70 Technical Degrades	_____	_____	_____
<b>B. <u>BOOKS</u> - To be read by end of Course.</b>			
Problems of Work	_____	_____	_____
Control & Mechanics of SCS	_____	_____	_____
<u>Additions:</u>			
1.	_____	_____	_____
2.	_____	_____	_____
<b>C. <u>CLAY</u></b>			
* 1. What a Stable Datum is.	_____	_____	_____
* 2. How it is that Control is composed of Start, Change and Stop.	_____	_____	_____
<b>D. <u>CHARTS</u></b>			
BPL 25 Jun 70R Classification & Gradation Chart 1974 Level I Section	_____	_____	_____
<u>Additions:</u>			
1.	_____	_____	_____
2.	_____	_____	_____

E. SCALES

- \* HCOB 18 Sep 67R Scales  
Rev. 4 April 74

\_\_\_\_\_

F. CODES

- \* HCO PL 14 Oct 68 Auditor's Code AD 18
- \* HCO PL 2 Nov 68 Auditor's Code AD 18  
Addition
- \* HCO PL 5 Feb 69 Press Policy Code of a  
Scientologist

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

Additions:

- 1.
- 2.

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\_\_\_\_\_

G. TA

- \* HCOB 1 Oct 63 How to Get Tone Arm Action
- \* HCOB 18 Mar 74 E-Meter Sensitivity Errors

\_\_\_\_\_

\_\_\_\_\_

Additions:

- 1.
- 2.

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H. FN DATA

- \* HCOB 20 Feb 70 Floating Needles and EP
- \* HCOB 14 Mar 71 FN Everything
- \* HCOB 21 Mar 74 End Phenomena

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\_\_\_\_\_

Additions:

- 1.
- 2.

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I. PRACTICAL

- \* HCOB 16 Aug 71 Training Drills Modernized
- \* HCOB 1 Oct 65 Mutter TR
- \* HCOB 24 May 68 Coaching
- BTE 29 Jun 62 How to Acknowledge
- HCOB 29 Sep 65 Cyclical & Non-Cyclical  
Process Conclusions
- \* HCOB 7 May 68 Upper Indoc TRs
- BTE 22 May 71 TR 8 Clarification Revised

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Additions:

- 1.
- 2.

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J. TRs (HCOB 16 Aug 71 Training Drills  
Modernized)

TAPES: Listen to an LRM Tape Demo of an Auditing  
Session before and while drilling each TR.  
Listen specifically for the aspects of TR 0  
(presence), TR 1, TR 2, TR 3, and TR 4 for  
each TR as you get to it.

- |           |       |       |       |             |       |       |       |
|-----------|-------|-------|-------|-------------|-------|-------|-------|
| * OT TR 0 | _____ | _____ | _____ | * TR 4      | _____ | _____ | _____ |
| * TR 0    | _____ | _____ | _____ | * TR 6      | _____ | _____ | _____ |
| * TR 0 BB | _____ | _____ | _____ | * TR 7      | _____ | _____ | _____ |
| * TR 1    | _____ | _____ | _____ | * TR 8      | _____ | _____ | _____ |
| * TR 2    | _____ | _____ | _____ | * TR 9      | _____ | _____ | _____ |
| * TR 3    | _____ | _____ | _____ | * Mutter TR | _____ | _____ | _____ |

K. METER DRILLS

From the Book of E-Meter Drills

- |     |       |       |      |       |       |      |       |       |
|-----|-------|-------|------|-------|-------|------|-------|-------|
| *1. | _____ | _____ | *10. | _____ | _____ | *19. | _____ | _____ |
| *2. | _____ | _____ | *11. | _____ | _____ | *20. | _____ | _____ |
| *3. | _____ | _____ | *12. | _____ | _____ | *21. | _____ | _____ |
| *4. | _____ | _____ | *13. | _____ | _____ |      |       |       |
| *5. | _____ | _____ | *14. | _____ | _____ |      |       |       |
| *6. | _____ | _____ | *15. | _____ | _____ |      |       |       |
| *7. | _____ | _____ | *16. | _____ | _____ |      |       |       |
| *8. | _____ | _____ | *17. | _____ | _____ |      |       |       |
| *9. | _____ | _____ | *19. | _____ | _____ |      |       |       |

L. TAPES

- |            |                    |       |       |       |
|------------|--------------------|-------|-------|-------|
| 1 Nov 62   | The Road to Truth  | _____ | _____ | _____ |
| *13 Oct 64 | Cycles of Action   | _____ | _____ | _____ |
| *29 Aug 65 | Basics of Auditing | _____ | _____ | _____ |

CLAY DEMO:

- |                                                                                |       |       |       |
|--------------------------------------------------------------------------------|-------|-------|-------|
| 1. The mechanics of a Cycle of Action                                          | _____ | _____ | _____ |
| 2. Session Control vs No Session Control<br>and what happens in the PC's bank. | _____ | _____ | _____ |

Additions:

- |    |       |       |       |
|----|-------|-------|-------|
| 1. | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ |

M. AUDITOR MUST NOTS

- |                |                |       |       |       |
|----------------|----------------|-------|-------|-------|
| *HCOB 7 Apr 64 | All Levels Q&A | _____ | _____ | _____ |
| *HCOB 7 May 69 | 5 GAEs         | _____ | _____ | _____ |

N. PC DATA

- \* HCOB 3 Mar 69 Case Gain Completing Levels \_\_\_\_\_
- \* HCOB 30 Apr 69 Auditor Trust \_\_\_\_\_
- \* BPL 25 Jun 70R Expanded Lower Grades Chart  
of Abilities Gained  
(Level I Section) \_\_\_\_\_
- \* HCOB 16 Jun 70 C/S Series 6 What the C/S  
is Doing \_\_\_\_\_
- CLAY DEMO: The full End Phenomena of Grade  
I Ability Attained \_\_\_\_\_

Additions:

1. \_\_\_\_\_
2. \_\_\_\_\_

O. STYLES OF AUDITING

- \* HCOB 28 Feb 59 Analysis of Cases \_\_\_\_\_
- \* HCOB 6 Nov 64 Styles of Auditing \_\_\_\_\_

P. MODEL SESSION

- \* BTB 18 Nov 68R Model Session  
Revised 9 Jun 74 \_\_\_\_\_
- \* BTB 2 May 72R Clearing Commands  
Revised 10 June 74 \_\_\_\_\_

Additions:

1. \_\_\_\_\_
2. \_\_\_\_\_

Q. PROCESSES FOR LEVEL I

NOTE: See HCOB 17 Mar 74 TWC Checksheets  
TWC, Using Wrong Questions - before studying,  
drilling and running the processes

- BTB 6 Jan 72R O-IV Expanded Grade  
Processes Part C - Grade  
I Processes \_\_\_\_\_

USE: BTB 9 Oct 71R Rev. 10 June 74  
Drills for Auditors  
Level I Drills

CCHs

- \* TAPE: 22 June 61 Running CCHs \_\_\_\_\_
- \* HCOB 12 Aug 62 CCH Answers \_\_\_\_\_
- \* HCOB 7 Aug 62 CCHs More Info \_\_\_\_\_
- \* BTB 12 Sep 63 CCH Data \_\_\_\_\_
- \* BTB 11 Jun 57 Training & CCH Processes  
Reissued 12 May 72 \_\_\_\_\_

CLAY DEMO:

1. The purpose of CCHs and how it is  
accomplished. \_\_\_\_\_



GOALS

\* PAB 137

\_\_\_\_\_

\* PAB 146

\_\_\_\_\_

DRILL: TR 100-25

\_\_\_\_\_

TR 100-26

\_\_\_\_\_

OPENING PROCEDURE SOP 8C

\* PAB 34

\_\_\_\_\_

\* BOOK: Creation of Human Ability P. 44-47  
R2-16

\_\_\_\_\_

DRILL: TR 100-27

\_\_\_\_\_

TR 100-28

\_\_\_\_\_

HELP PROCESSES

\* HCOB 5 May 60 Help

\_\_\_\_\_

DRILL: TR 100-29

\_\_\_\_\_

TR 100-30

\_\_\_\_\_

LOWER DICHOTOMY OF HELP OR TWO WAY FAILED HELP

\* HCOB 3 Nov 60 Failed Help

\_\_\_\_\_

DRILL: TR 100-31

\_\_\_\_\_

TR 100-32

\_\_\_\_\_

FORMULA 16

\* HCOB 10 Nov 60 Formula 13

\_\_\_\_\_

\* HCOB 15 Dec 60 Pre-Session 37

\_\_\_\_\_

DRILL: TR 100-33

\_\_\_\_\_

TR 100-34

\_\_\_\_\_

FORMULA 17

\* HCOB 15 Dec 60 Presession 37

\_\_\_\_\_

\* HCOB 3 Nov 60 Failed Help

\_\_\_\_\_

DRILL: TR 100-35

\_\_\_\_\_

TR 100-36

\_\_\_\_\_

FIVE WAY CONCEPT HELP

\* HCOB 14 July 60 Concept Help

\_\_\_\_\_

DRILL: TR 100-37

\_\_\_\_\_

TR 100-38

\_\_\_\_\_

CONCEPT HELP

\* HCOB 14 Jul 60 Concept Help

\_\_\_\_\_

DRILL: TR 100-39

\_\_\_\_\_

TR 100-40

\_\_\_\_\_

HELP O/W

\* HCOB 12 May 60 Help Processing

DRILL: TR 100-41

TR 100-42

FIVE WAY BRACKET ON HELP

\* HCOB 5 Nov 65 5 Way Bracket on Help

DRILL: TR 100-43

TR 100-44

RUNNING HELP ON AN ITEM

\* HCOB 28 Jul 58 Clear Procedure

\* HCOB 7 Jul 60 The Assessment on Help

DRILL: TR 100-45

TR 100-46

REGIMEN TWO

\* HCOB 26 Aug 60 Regimen Two

DRILL: TR 100-47

TR 100-48

FORMULA 20

\* HCOB 2 Mar 61 Formula 20

DRILL: TR 100-49

TR 100-50

PROBLEMS PROCESSES

\* TAPE: 21 April 64 Problems and Solutions

Additions:

1.

2.

CLAY DEMOS:

1. Demonstrate a problem.

2. Demonstrate why a PC makes no gain when he has a PTP.

INVENT PROBLEMS PROCESS

\* HCOB 11 Jan 59 An Amusingly Effective Process

DRILL: TR 100-51

TR 100-52



HAS V - GRADE I PROCESS

- \* HCOB 19 Jan 61 Additional HAS PROCESSES
- DRILL: TR 100-53
- TR 100-54

PROBLEMS PROCESSES FOR PTPs

- \* HCOB 16 Dec 57 Present Time Problem
- \* HCOB 1 Mar 58 "Processes"
- DRILL: TR 100-55
- TR 100-56

PROBLEMS PROCESS

- \* HCOB 31 Mar 60 The PTP
- DRILL: TR 100-57
- TR 100-58

PROBLEM OF COMPARABLE MAGNITUDE

- \* HCOB 16 Dec 57 Present Time Problem
- \* HCOB 1 Mar 58 "Processes"
- DRILL: TR 100-59
- TR 100-60

ROUTINE 1A PROBLEMS PROCESS

- \* HCOB 6 July 61 Routine 1A
- DRILL: TR 100-61
- TR 100-62

SOLUTION TO SOLUTIONS

- \* HCOB 3 May 59 Solution to Solutions
- DRILL: TR 100-63
- TR 100-64

USE OF PROBLEMS AND SOLUTIONS

- \* BOOK: Creation of Human Ability P. 51-53  
R2-20
- DRILL: TR 100-65
- TR 100-66

PREP CHECK DATA

- \* HCOB 14 Aug 64 Prepcheck Buttons
- \* HCOB 9 Sep 63 Repetitive Rudiments &  
Repetitive Prepchecking
- \* BTB 10 Apr 72R Prepchecks
- \* HCOB 27 May 70 Unreading Questions &  
Items

\* TAPE: 3 Oct 61 The Prior Confusion \_\_\_\_\_  
CLAY DEMO: The Prior Confusion & the \_\_\_\_\_  
Problem \_\_\_\_\_

PROBLEMS INTENSIVE

\* HCOB 27 Sep 62 Problems Intensive Use \_\_\_\_\_  
TAPE 11 Oct 61 Problems Intensive \_\_\_\_\_  
DRILL: TR 100-67 \_\_\_\_\_  
TR 100-68 \_\_\_\_\_

LEVEL I TRIPLE

BTB 6 Jan 72R Expanded Grade I Processes \_\_\_\_\_  
\* (Level I Triple) \_\_\_\_\_  
DRILL: TR 100-69 \_\_\_\_\_  
TR 100-70 \_\_\_\_\_

HAVINGNESS

BTB 6 Jan 72R Expanded Grade I Processes \_\_\_\_\_  
\* (Havingness) \_\_\_\_\_  
DRILL: TR 100-71 \_\_\_\_\_  
TR 100-72 \_\_\_\_\_

Additions and Corrections:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

R. AUDITING SECTION

I ATTEST I HAVE AUDITED A MINIMUM OF ONE PERSON TO  
EXPANDED GRADE I RELEASE.

STUDENT ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_  
ACADEMY C/S: \_\_\_\_\_ DATE: \_\_\_\_\_

S. STUDENT COMPLETION

I have completed the requirements of this checksheet  
and I know and can apply this material.

STUDENT ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

T. SUPERVISOR

I have trained this student to the best of my ability and he has completed the requirements of this checksheet and knows and can apply the checksheet data.

SUPERVISOR: \_\_\_\_\_ DATE: \_\_\_\_\_

U. STUDENT ATTEST AT C&A

I attest:

- A. I have enrolled properly on the course.
- B. I have paid for the course.
- C. I have studied and understand all the materials on the checksheet.
- D. I have done all the drills on this checksheet.
- E. I can produce a Grade I Release.

STUDENT ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

C&A: \_\_\_\_\_ DATE: \_\_\_\_\_

V. CERTS AND AWARDS

Provisional Class I Certificate issued.

C&A: \_\_\_\_\_ DATE: \_\_\_\_\_

Route to Course Admin for filing in student's folder.

Training & Services Aide

Revised by  
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Reissued as BPL  
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2nd: Molly Harlow

Authorized by AVU

for the  
BOARDS OF DIRECTORS  
of the  
CHURCHES OF SCIENTOLOGY

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